Catholic Health Services
of Long Island
At the heart of health

How to Download Imprivata ID to Your Smart Device & Perform Dual Factor Authentication

The **Imprivata ID** app provides a source of authentication to the CHS remote portals. A user can only install this application on **_one device_** - we recommend using your smartphone.
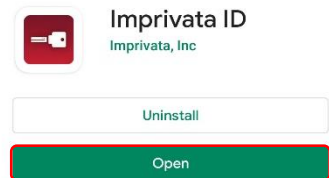
1. On an iOS, Android, or Windows 10 device, navigate to your app store and search for the **Imprivata ID** app.
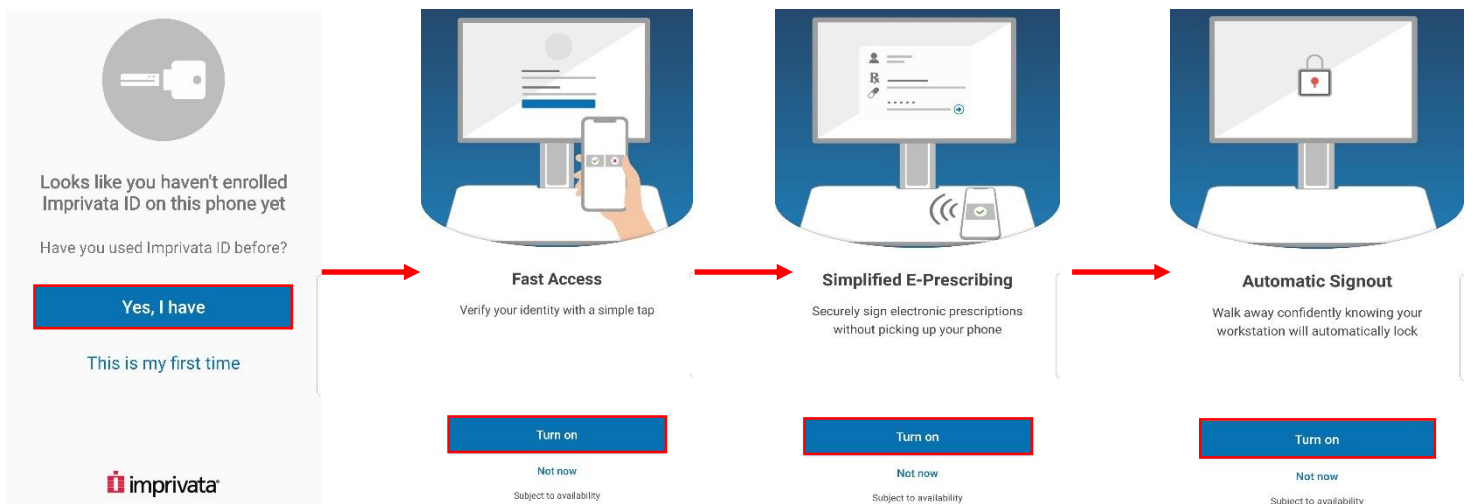
Imprivata ID
Imprivata, Inc

2. Select the **Imprivata ID** app and tap **Install** to download and install the app.

Imprivata ID
Imprivata, Inc

Install

3. After the app is downloaded, tap **Open** to open and set up the app.
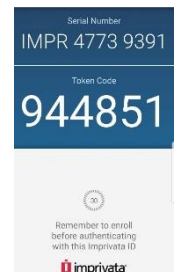
Imprivata ID
Imprivata, Inc

Uninstall

Open

4. Set your preferences for first time Imprivata Install, Fast Access, Simplified E-Prescribing and Automatic Signout.

Looks like you haven't enrolled Imprivata ID on this phone yet

Have you used Imprivata ID before?

Yes, I have

This is my first time

imprivata

Fast Access
Verify your identity with a simple tap

Turn on
Not now
Subject to availability

Simplified E-Prescribing
Securely sign electronic prescriptions without picking up your phone

Turn on
Not now
Subject to availability

Automatic Signout
Walk away confidently knowing your workstation will automatically lock

Turn on
Not now
Subject to availability

**5.** After you customize your preferences, you will be presented with:

- A **Serial Number**

- A **Token Code**

Note: the token code is only valid for 30 seconds, after which you will presented with a new one.
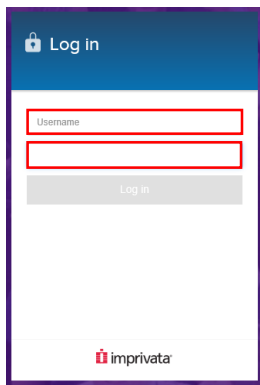
Serial Number
IMPR 4773 9391

Token Code
944851

Remember to enroll before authenticating with this Imprivata ID
imprivata

6. On your computer, launch the weblink provided to you by your site representative.
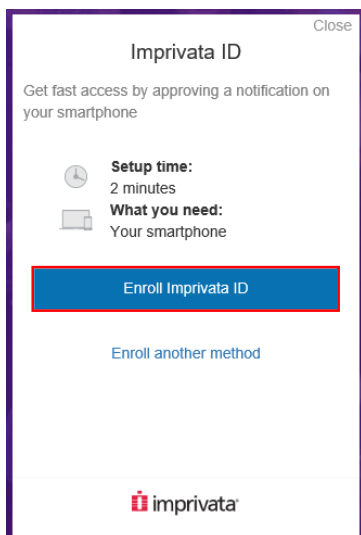
**7.** Click the **Launch Portal** button.
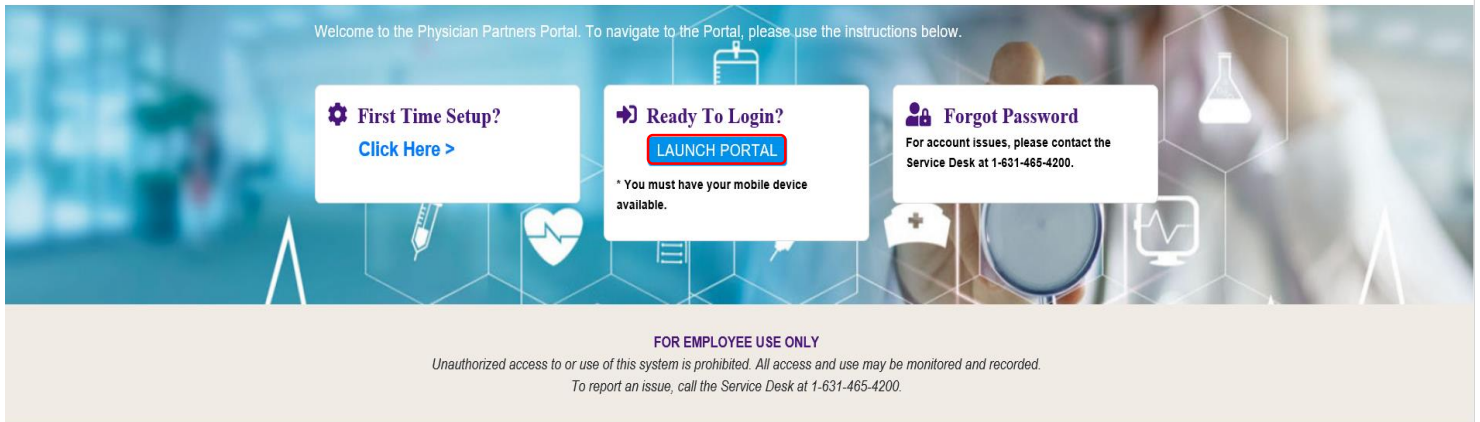
**8.** Enter the login credentials provided to you by your representative into the respective fields.

9. You should see the screen below. Click on **Enroll Imprivata ID**. Performing this step will associate your **Imprivata ID** with your CHSLI network credentials.


10. Another screen will appear for you to enter your **Imprivata ID** information. This information is found on the **Imprivata ID** app on your smart device. Enter the **serial number** and **token code** into the respective fields, then, click on **Submit**
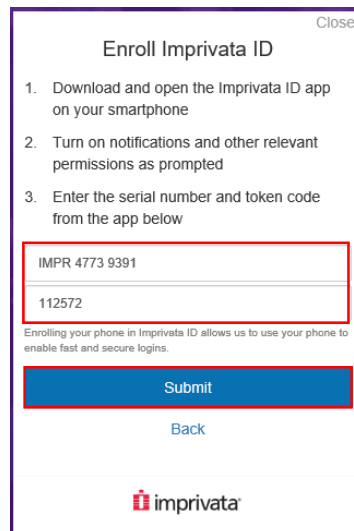
11. After clicking on **Submit**, you will receive confirmation of your **Imprivata ID** enrollment and then prompted to enroll a backup log in method. To move forward, click **Next: enroll backup method**.
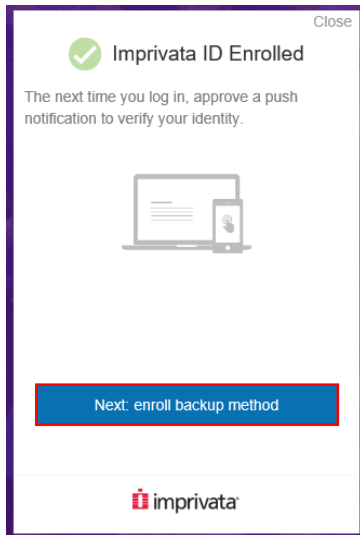

12. You will then be prompted to add a backup login method. You can click **Enroll SMS** to add a backup login method or you can click **Not now** to bypass this option. If you choose to bypass this option, skip steps 13-15.
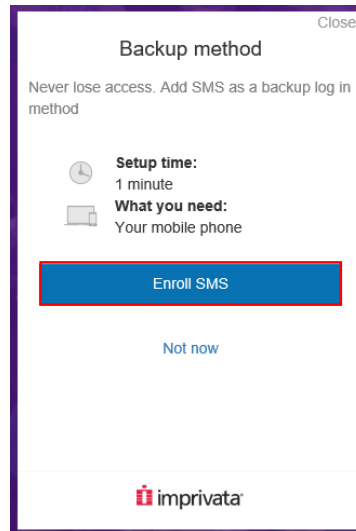
If you choose to enroll a backup login method, please continue with steps 13 to 15 below.

13. After clicking **Enroll SMS**, you be prompted to enter your telephone number to receive a text message. Type your phone number in the space provided, then click **Submit**.
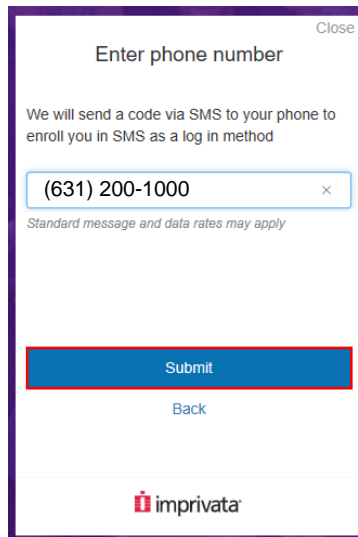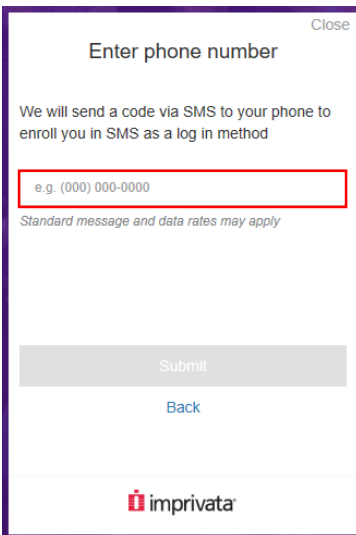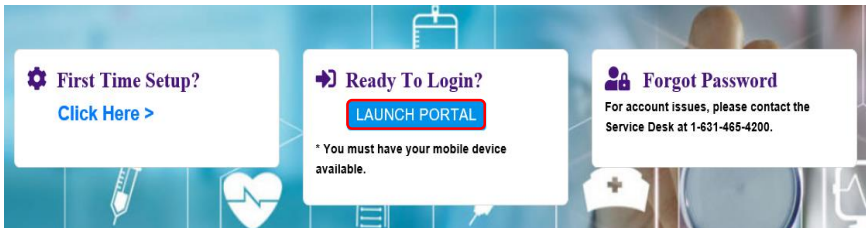
14. You will then receive a verification code via text message to the cellphone number you entered in step 13. Enter the verification code in the **Verification Code** field, then click on **Submit**.

15. Click **Done** on the SMS enrollment confirmation.
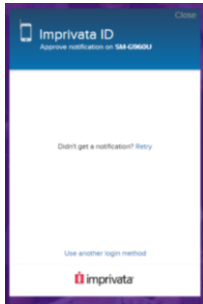
Post-Imprivata ID Setup Login Experience

For every subsequent login, please perform the following steps:

❖ Launch the weblink provided to you by your representative.
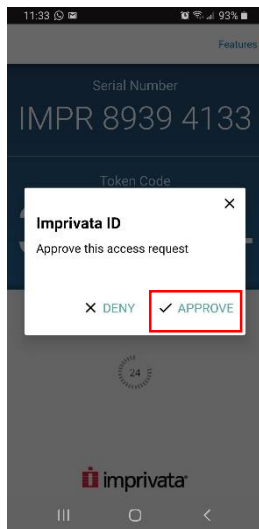
❖ Click **Launch Portal**.

❖ Enter your login credentials.

❖ You will then receive a message telling you to approve a notification on your smart device. This notification will come via the **Imprivata ID** app.

❖ Check your smart device for the notification and tap **Approve.**

❖ You will then be taken into the portal.